

Official Minutes
McKENZIE HISTORIC ZONING COMMISSION
March 14, 2013 MEETING MINUTES
McKenzie City Hall @ 4:30 PM

I. Call to Order/Establishment of a Quorum

Meeting called to order by Chairperson Pruneau, quorum was established.

All members of the Historic Preservation Commission were present except for Susan Bradberry.

Members of the Historic Preservation Commission are: Chairperson Charles Pruneau, Vice-Chairperson Lisa Norris, Secretary Larry Wheat, Susan Bradberry, Nola A. Hobbs, Virginia M. (Gena) Manner and Donna Taylor.

II. Approval of February 14, 2013 Minutes.

Motion to approve minutes made by Lisa Norris, second by Larry Wheat. Motion passed.

III. Old Business

A. New Historic District map.

Discussion: Renee presented a new Historic District map showing only B-3 in the historic zone. There was much discussion centering on this being one property that would overlay in both zones. The Planning Commission is to make changes and present to the Historic Zoning Board. Lisa Norris will notify Dean Robb to have this placed on the Planning Commission agenda.

Action taken: Motion made by Gena Manner, second by Lisa Norris & Susan Bradberry. Motion passed.

IV. New Business

A. COA (Certificate of Appropriateness) letter

Discussion: It was decided that Larry Wheat would send a letter to all businesses in the historic downtown district regarding the Certificate of Appropriateness.

Action taken: Motion to send letter made by Lisa Norris, second by Larry Wheat. Motion passed.

B. Agenda info:

Discussion: Cliff Wheelock will inform Chairperson Pruneau when individuals come in for Permits or COA's, who will then notify Secretary Larry Wheat regarding items to be placed on The Historic Commission meeting agenda.

V. Other Business

- A.** Conversation concerning the burned out building and its status. Codes Officer Wheelock reported that he and the building owner's insurance company would handle it.

VII. Adjournment

Motion to adjourn by Gena Manner, second by Donna Taylor. Motion passed.

Time adjourned: 5:40 p.m.